



# Caterpillars Pre-School

No Smoking Policy

June 2018



## Policy statement

We comply with Health and safety regulations and welfare requirements of the Early Years Foundation Stage in making our Pre-School a no-smoking environment – both indoor and outdoor.

## Procedures

- All staff, parents and volunteers are made aware of our no-smoking policy.
- We display no-smoking signs
- The no-smoking policy is stated in information for parent/carers on our website
- Staff who smoke do not do so during working hours. Unless on a break and off of the premises.
- Staff who smoke during their break make every effort to reduce the effect of the odour and lingering effects of passive smoking for children and colleagues.

This policy was adopted at a meeting of Caterpillars Pre-School

Held on	10 <sup>th</sup> June 2018
Date to be reviewed	June 2019
Signed on behalf of the management committee	
Name of signatory	Dan Mitchell
Role of signatory (e.g. chair/owner)	Chair of the committee