



# Caterpillars Pre-School

First Aid

May 2018



## Safeguarding and Welfare Requirement: Staff Qualifications, Training, Support and Skills

At least one person who has a current paediatric first aid certificate is on the premises at all times when children are present, and must accompany children on outings.

### Health

The provider must ensure there is a first aid box accessible at all times with appropriate content for use with children. Providers must keep a written record of accidents or injuries and first aid treatment.

### Policy statement

Caterpillars' staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one member of staff with current first aid training is on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children.

### Procedures

Our first aid kit complies with the Health and Safety (First Aid) Regulations 1981 and the British Standards 8599.

In addition to the first aid equipment, each box should be supplied with:

- 2 pairs of disposable plastic (PVC or vinyl) gloves.
- 1 plastic disposable apron
- The first aid box is easily accessible to adults and is kept out of the reach of children.
- No un-prescribed medication is given to children, parents or staff.
- At the time of admission to Caterpillars, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.

### Legal framework

- Health and Safety (First Aid) Regulations (1981)

### Further guidance

- First Aid at Work: Your questions answered (HSE Revised 2009)
- Basic Advice on First Aid at Work (HSE Revised 2008)

Guidance on First Aid for Schools (DfEE)

This policy was adopted at a meeting of Caterpillars Pre-School

Held on	May 2018
Date to be reviewed	May 2019
Signed on behalf of the management committee	
Name of signatory	Dan Mitchell
Role of signatory (e.g. chair/owner)	Chair of the Committee